

**AMIEU NEWCASTLE AND NORTHERN BRANCH**  
**MEALS ALLOWANCE CLAIM**

Name: Grant Courtney

Date: 13/12/2018

| Day       | Date     | B'fast   | Lunch    | Dinner   | Accom | Incident Exp | O/T Meal | Place |
|-----------|----------|----------|----------|----------|-------|--------------|----------|-------|
| Sunday    |          |          |          |          |       |              |          |       |
| Monday    |          |          |          |          |       |              |          |       |
| Tuesday   |          |          |          |          |       |              |          |       |
| Wednesday |          |          |          |          |       |              |          |       |
| Thursday  | 13/12/18 |          |          | \$ 47.70 |       | \$ 19.35     |          |       |
| Friday    | 14/12/18 | \$ 24.25 | \$ 27.65 |          |       | \$ 19.35     |          |       |
| Saturday  |          |          |          |          |       |              |          |       |
| Less: Adj |          |          |          |          |       |              |          |       |
| TOTAL     | 138.30   | 24.25    | 27.65    | 47.70    | -     | 38.70        | -        |       |

**Overtime Meals Allowance** \$30.05 is paid when there is a long day's travel away from home but no overnight stay.

**Domestic Travel Allowance** (Must have overnight travel to claim)

| Place                  | Accomm. \$ | Food and drink | Incidentals | Total  |
|------------------------|------------|----------------|-------------|--------|
| Adelaide               | 157        | \$             |             | 285.7  |
| Brisbane               | 205        | B'fast 27.05   |             | 333.7  |
| Canberra               | 168        | Lunch 30.45    |             | 296.7  |
| Darwin                 | 216        | Dinner 51.85   |             | 344.7  |
| Hobart                 | 138        |                |             | 266.7  |
| Melbourne              | 173        |                |             | 301.7  |
| Perth                  | 203        |                |             | 331.7  |
| Sydney                 | 185        |                |             | 313.7  |
| Newcastle              | 165        |                |             | 293.7  |
| Gold Coast             | 200        |                | 19.35       | 328.7  |
| Gosford                | 140        |                |             | 268.7  |
| Maitland               | 152        |                |             | 280.7  |
| Pt Macquarie           | 152        |                |             | 280.7  |
| Launceston,<br>Lismore | 134        | B'fast 24.25   |             |        |
| Muswellbrook,          |            | Lunch 27.65    |             | 252.95 |
| Coffs Harbour,         |            | Dinner 47.70   |             |        |
| Tamworth,<br>Armidale  |            |                |             |        |
| Other country centres  | 110        |                |             | 228.95 |

**Incidental expenses**

The reasonable amount applies in full to each day of travel covered by the allowance, without the need to apportion for any part-day travel on the first and last day.

Sign: \_\_\_\_\_

Authorised: \_\_\_\_\_

**AMIEU NEWCASTLE AND NORTHERN BRANCH**  
**MEALS ALLOWANCE CLAIM**

Name: Amanda Harvey

Date: 13/12/2018

| Day              | Date          | B'fast       | Lunch        | Dinner       | Accom    | Incident Exp | O/T Meal | Place |
|------------------|---------------|--------------|--------------|--------------|----------|--------------|----------|-------|
| Sunday           |               |              |              |              |          |              |          |       |
| Monday           |               |              |              |              |          |              |          |       |
| Tuesday          |               |              |              |              |          |              |          |       |
| Wednesday        |               |              |              |              |          |              |          |       |
| Thursday         | 13/12/18      |              |              | \$ 47.70     |          | \$ 19.35     |          |       |
| Friday           | 14/12/18      | \$ 24.25     | \$ 27.65     |              |          | \$ 19.35     |          |       |
| Saturday         |               |              |              |              |          |              |          |       |
| <i>Less: Adj</i> |               |              |              |              |          |              |          |       |
| <b>TOTAL</b>     | <b>138.30</b> | <b>24.25</b> | <b>27.65</b> | <b>47.70</b> | <b>-</b> | <b>38.70</b> | <b>-</b> |       |

**Overtime Meals Allowance** \$30.05 is paid when there is a long day's travel away from home but no overnight stay.

**Domestic Travel Allowance** (Must have overnight travel to claim)

| Place  | Accomm. \$ | Food and drink                              | Incidentals | Total  |
|--|------------|---|-------------|--------|
| Adelaide   | 157        | \$  | 19.35       | 285.7  |
| Brisbane   | 205        | B'fast 27.05                                |             | 333.7  |
| Canberra   | 168        | Lunch 30.45                                 |             | 296.7  |
| Darwin   | 216        | Dinner 51.85                                |             | 344.7  |
| Hobart   | 138        |   |             | 266.7  |
| Melbourne  | 173        |   |             | 301.7  |
| Perth  | 203        |   |             | 331.7  |
| Sydney   | 185        |   |             | 313.7  |
| Newcastle  | 165        |   |             | 293.7  |
| Gold Coast   | 200        |   |             | 328.7  |
| Gosford  | 140        |   |             | 268.7  |
| Maitland   | 152        |   |             | 280.7  |
| Pt Macquarie   | 152        |   |             | 280.7  |
| Launceston,<br>Lismore<br>Muswellbrook,<br>Coffs Harbour,<br>Tamworth,<br>Armidale | 134        | B'fast 24.25<br>Lunch 27.65<br>Dinner 47.70 |             | 252.95 |
| Other country centres  | 110        |   | 228.95      |        |

**Incidental expenses**

The reasonable amount applies in full to each day of travel covered by the allowance, without the need to apportion for any part-day travel on the first and last day.

Sign: \_\_\_\_\_

Authorised: \_\_\_\_\_